

Dear Li-Ming Chinese Academy SGA Candidates:

This is a friendly reminder of the upcoming SGA election on Sunday, 10/02/2016. Please follow the rules described below.

1. Come to the school on time. The election process will start right after the school's morning meeting.
2. Prepare for one (1) minute speech.
  - a) You may use English or Chinese or the combination of both languages.
  - b) You may carry poster, banner or other reasonable aids for your speech.
  - c) You must speak by and for yourself only. NO other person is allowed to speak for you on the stage during the candidates' speech time.
  - d) In the event that you are not able to deliver your speech for any reason, you are only allowed to post your message on a standard board (28"x22") to be presented by election officer on the stage for one minute. Again, no one is allowed to speak for you during that one-minute presentation.
  - e) To be fair to each and every candidate the one-minute limitation will be enforced by giving you a warning when the time is up and by stopping you from your speech at one minute and ten seconds.
3. Candidates for the President will speak first, followed by candidates for Vice-President, Secretary and Treasurer. In each position you will speak in an alphabetical order of your last name.
4. You shall be disqualified if you or your parents are found to commit vote-buying by giving, offering, or promising gift or anything of value, such as distributing candies.
5. Please dress up appropriately. Our school's dress guidelines are as follows:
  - a) **Boys:** Dress shirts with collar with or without tie, dress slacks, khakis, as long as garment is tailored and pressed. Suits, sports coats are optional. Business shoes with socks.
  - b) **Girls:** Business dresses or business shirts with skirts or pants. Business shoes.
6. Ballots counting will take place at 12:30pm, Sunday, 10/02/2016 at the stage of the all-purpose room.
7. Except for the President, each position (Vice President, Secretary and Treasurer) will have two (2) position holders. In each position the candidate who has the highest number of votes gets elected. He/she shall have the right, at his/her own choice, to pick one among the candidates for the same position as his / her co-position holder. The 2 position holders shall have the same rights and responsibilities.

Your participation is very much appreciated. Should you have any question, please feel free to contact me at any time. You may e-mail me or call my number: 240-912-5400.

Have a nice weekend and good luck to you all.

Chien-An Wu  
Li-Ming Chinese Academy  
SGA Advisor