如 何 將 文 字 檔 存 成 圖 形 檔
How to Save a Chinese Text as a Graphic File (e.g., a GIF file)

Method 1: Use Paint
(Start/All Programs/Accessories/Paint)

1. Press "Print Screen" or "PrtSc" button after typing Chinese characters.

2. Open Paint, paste the image.

3. Use on the tool bar to select the characters.

4. Right Click, use "Copy to…" to save it to a new file (save as type: "Monochrome Bitmap" or *.bmp).

5. From File/Open, select the file you just saved (when prompted: "Save changes to untitled?", choose "<u>No</u>"), the cropped image will appear.

6. Save <u>again</u> (File/Save as…) in *.<u>GIF</u> to get a smaller-size file.

Method 2: Use MS Photo Editor , if loaded
(Start/All Programs/Microsoft Office Tools/Microsoft Photo Editor)

1. Press "Print Screen" or "PrtSc" button after typing Chinese characters.

2. Open MS Photo Editor, choose "Edit/Paste as New Image".

3. Use on the tool bar to select the characters. Right click, select "Crop".

4. Save as *.<u>GIF</u> to get a smaller-size file.